

V. INSTRUCTIONS FOR DATA COLLECTION

As part of the program review, The Graduate School requests that academic programs provide admissions, enrollment, and graduation statistics for the previous five academic years to show trends. Each program is able to obtain these data directly from various campus research resources.

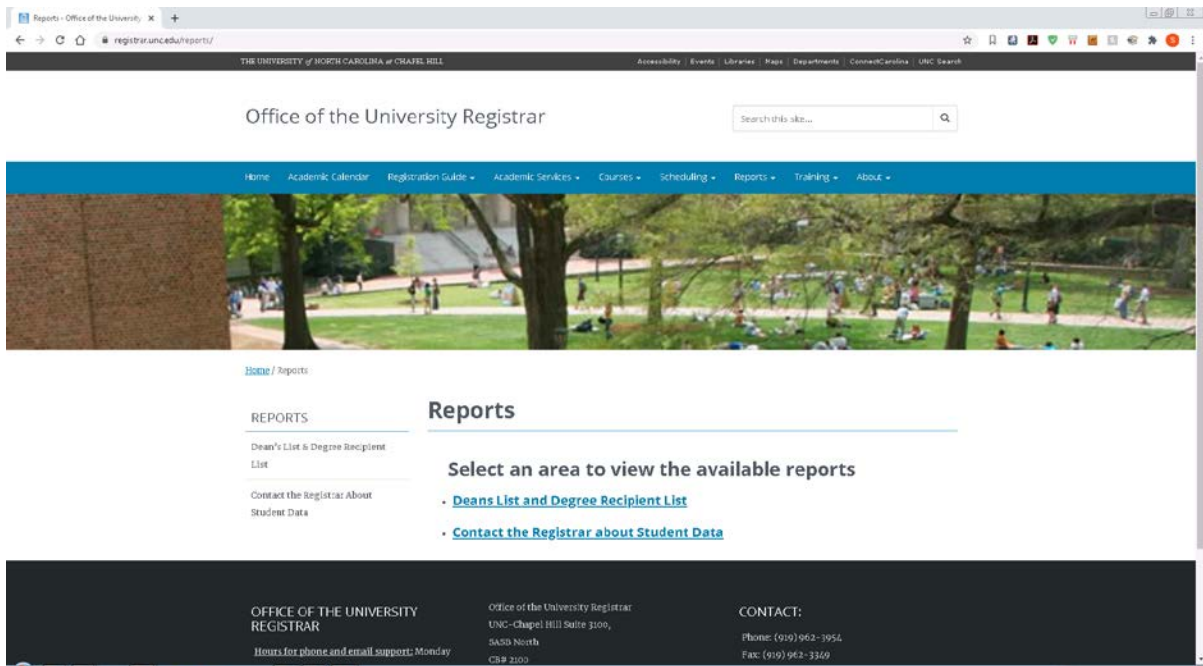
Programs will need to obtain the following information:

1. Degrees Awarded Statistics
2. Enrollments in Program by Term and Demographics
3. Credit Hours by Term and Demographics
4. Course Enrollment by Term and Level
5. Admissions Statistics
6. Graduate Student Exit Survey Reports
7. Various other data elements as needed for supporting the self-study narrative
8. When possible, the data from the National Research Council's Assessment of Research Doctorate Programs or other national rankings specific to the discipline should be incorporated into your program self-study in the doctoral education sections.

Reports from The Graduate School, the University Registrar's Office, and the Office of Institutional Research and Assessment will be used to generate some of the information for Program Reviews. The Graduate School and the Office of Institutional Research and Assessment can also work together to provide customized reports of data as needed. Below are the some additional websites that will be helpful.

Common Enrollment Reports

<http://registrar.unc.edu/reports/>



The screenshot shows a web browser window displaying the 'Office of the University Registrar' website. The browser's address bar shows the URL 'registrar.unc.edu/reports/'. The website header includes the university name 'THE UNIVERSITY OF NORTH CAROLINA at CHAPEL HILL' and a navigation menu with links for Accessibility, Events, Libraries, Maps, Departments, Connect Carolina, and UNC Search. Below the header is a search bar and a blue navigation bar with links for Home, Academic Calendar, Registration Guide, Academic Services, Courses, Scheduling, Reports, Training, and About. A large banner image shows a campus scene with trees and people. The main content area features a breadcrumb trail 'Home / Reports', a 'REPORTS' section with links for 'Dean's List & Degree Recipient List' and 'Contact the Registrar About Student Data', and a 'Reports' section with the heading 'Select an area to view the available reports' and two links: 'Deans List and Degree Recipient List' and 'Contact the Registrar about Student Data'. The footer contains contact information for the Office of the University Registrar, including the address (UNC-Chapel Hill Suite 3100, SASB North, CB# 3100) and contact details (Phone: (919) 962-3954, Fax: (919) 962-3369).

General University Statistics, Faculty Information, Student Information

<http://oira.unc.edu/>

The screenshot shows a Firefox browser window displaying the website <http://oira.unc.edu/>. The browser's address bar shows the URL and a search engine icon. The website's navigation menu includes links for Home, Directory, Departments, News, Calendar, and Search. The main header identifies the site as belonging to The University of North Carolina at Chapel Hill and the Office of Institutional Research and Assessment.

The page features a central banner with the heading "Advancing the University through:" followed by the sub-heading "External Reporting, Planning Support and Institutional Effectiveness". Below this, a paragraph states: "The Office of Institutional Research and Assessment (OIRA) provides data and other types of information about the University of North Carolina at Chapel Hill to support institutional decision making and achievement of our vision of becoming the nation's leading public university." To the right of this text is a photograph of a classical building with a dome.

Below the main text, a smaller paragraph reads: "In addition, the OIRA site provides a variety of descriptive information about the University for use by our many constituents and the general public." This text is accompanied by two small images: one showing a night view of a building and another showing a sign for the OIRA office.

On the left side of the page, there is a vertical navigation menu with the following items: Home, Facts and Figures, Planning and Decision Support, Institutional Effectiveness, What's New, Additional Resources, About Us, and Faculty and Staff Access. Below this menu is a search box with the text "Search this site" and a "Go" button.

On the right side, there is a "Quick Links" section with a list of links: Course Evaluations Online, Quick Facts Brochure (PDF), IPEDS Report, Common Data Set, Student Data, Retention and Graduation Reports, Faculty and Staff Data, Peer Comparisons, Voluntary System of Accountability (VSA), WEAVEonline, Assessment Resources, Budget Planning Reports, Organizational File, FAQ, and How to Use This Site. Below the quick links is a "Did You Know?" section with the text "Over 80% of graduating Carolina seniors stated" and a small image of a person.