GradStar: Pre-Paid/Nonmonetary Awards

Get Started

By the end of the course...

- Know how to report values of nonmonetary and pre-paid awards in GradStar.

Let's get started…

What types of items are considered nonmonetary or pre-paid?

- Items given <u>only</u> to students such as:

  - Gift cards
  - Electronic Devices (computers, tablets, equipment, etc.)
  - Giveaways
  - Promotional, goodwill or incentive gifts
  - Payments made to outside providers on a student's behalf
  - Items purchased using other systems (i.e., BuyCarolina)

De minimis items valued at $25 (or less) can be excluded from being reported in GradStar.

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Why do values for nonmonetary/pre-paid awards have to be reported?

- To remain compliant with federal financial aid regulations.

- Regulations specify that any educational benefits paid because of enrollment in a postsecondary education institution, or to cover postsecondary education expenses is financial assistance.

- GradStar is the system used to report financial assistance (*both cash and non-cash values*) for students.

Entering Nonmonetary / Pre-Paid Awards

Mark Student Eligible

👤 Enter 9 Digit Student ID

🏛 Academic Institution   UNCCH

✓ Term

📚 Academic Career

GradStar Eligibility Selection

Enter any information you have and click Search. Leave fields blank for a list of all values.

| **Find an Existing Value** | Add a New Value |

▼ **Search Criteria**

Student ID	begins with ▾	
Academic Institution	begins with ▾	
Term	begins with ▾	
Academic Career	= ▾	▾
Academic Group	begins with ▾	
Academic Program	begins with ▾	
Academic Plan	begins with ▾	
Degree	begins with ▾	
Residency	begins with ▾	
Last Name	begins with ▾	
First Name	begins with ▾	

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Entering Nonmonetary/ Pre-Paid Awards

Mark Student Eligible

- Ensure Degree Program Listed
- Click Check box
- Save

Acad Career	Graduate	Residency NRES	Citizenship US Citizen

Acad Career Graduate

Residency NRES

Citizenship US Citizen

Academic Group: CAS College of Arts & Sciences

Degree: PHD

English and Comparative Lit

Selection of Eligible Student

☐ Departmental Award?

Click to mark student eligible

Save | Return to Search | Previous in List | Next in List | Notify | Add | Update/Display

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Entering Nonmonetary/ Pre-Paid Awards

Use the GradStar Maintenance Page to enter award

- Click on Pre-paid/Nonmonetary

▸ Pre-paid/Non-Monetary Active Award Total $ 0.00 ⑦

Department Award/Student Payment ⑦

| Award | View Cost of Attendance (COA) | Additional CFS | Item Type | Export Data | Audit Info | ‖▸ |

	*Award Type	Award Type Description	Fund	Source	Account	Funding Dept	Project ID	Program	Cost Code 1	Cost Code 2	Cost Code 3	Amount
1	... 🔍	Select an Award	🔍	🔍		🔍	🔍	🔍	🔍	🔍	🔍	

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Entering Nonmonetary/ Pre-Paid Awards

Use the GradStar Maintenance Page to enter award

- Enter ' NON" award type
- Funding Department
- Value (amount) of nonmonetary or pre-paid award
- Provide a description

▼ Pre-paid/Non-Monetary Active Award Total $1500.00 ⑦

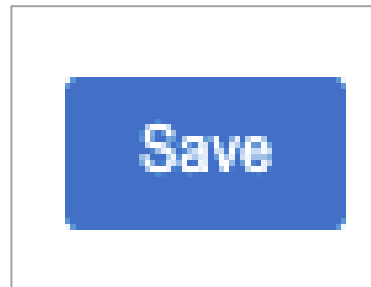| *Award Type	Award Description	*Funding Department	Amount	Status	*Description	
1 NON	Non-monetary	390100	1500.00	Activ ⌄	Computer equip	+

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Saving The Page

- If you have no other awards save the page

Success

- Stay tuned for more helpful trainings.

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