

***Interdisciplinary First Year Seminar Teaching Fellowship
Policies & Procedures***

1. The ability to participate in the “Interdisciplinary First Year Teaching Fellowship” of the Royster Society is a fellowship benefit. If you participate in team teaching you will receive that semester’s TA support from The Graduate School, rather than your program. This WILL count as one of your 10-semesters of support from the Graduate School in lieu of one of your service semesters otherwise funded by your program.
2. When team teaching, you may not accept additional TA or RA service assignments and should only teach this FYS seminar and work on your own studies and research. Our experience with this interdisciplinary teaching indicates you will need to devote 15-20 hours per week to this seminar, so we expect it to be a full-time TA responsibility for you.
3. It is expected that fellows participate in a FYS Teaching Fellowship during a service semester. Fellows who wish to teach a FYS during a nonservice year will need to consult with the Royster Professor and Associate Dean to request an exception. Fellows who receive an exception to teach a FYS during a nonservice year will receive their allocated nonservice semester funding amount only (in some cases, fellows may be required to be paid via Payroll in order to serve as a FYS TA; however, the overall funding amount for that semester will not change.)
4. Each fellow may only teach one First Year Seminar (current limit, may change over time).
5. Interdisciplinary teaching teams should ideally include three fellows, though there may be exceptions for up to four fellows in a group. All fellows are expected to attend all class sessions and actively participate in all course planning and evaluation activities.
6. Fellows must complete their exams before teaching a First Year Seminar and prior teaching experience is preferred.
7. Fellows must obtain support from their program and the Royster Professor prior to participating in the Interdisciplinary FYS Teaching Fellowship by completing the Approval Form. It is understood by both the fellow and the program that a signed Approval Form commits the Fellow to the program for the designated semester.
8. The Royster Professor must be consulted prior to any changes to the Interdisciplinary FYS Teaching Fellowship team/course are made. Changes may require a new Approval Form.
9. Only one Royster First Year Seminar course will be approved and permitted each semester.



***Interdisciplinary First Year Seminar Teaching Fellowship
Approval Form***

One of the benefits of the Royster Society is the opportunity to participate in the Interdisciplinary First Year Seminar Teaching Fellowship. Fellows work in interdisciplinary teams of three to design and teach their own course through the [UNC-CH First Year Seminars Program](#). Fellows must receive approval from their advisor, Director of Graduate Studies and the Royster Professor at least 1 academic year prior to semester the course will be taught in order to participate in this program.

Fellow Name: _____ **PID:** _____

The course name of my FYS course is: _____

The other members of my Royster FYS team are:

Name: _____ Program: _____

Name: _____ Program: _____

Name: _____ Program: _____

Please provide a description of the proposed course:

Please describe your previous teaching experience (including courses you have taught, teaching workshops/courses you've participated in, etc.)

I am requesting to serve as a FYS TF during the following semester: _____

This semester is currently scheduled to be **Service** **Nonservice**

If this semester is scheduled to be nonservice, please attach an explanation of why you are proposing to teach this FYS during a nonservice semester instead of a service semester. This must be approved by The Graduate School, the Royster Professor and your program.

I have read, understand, and will adhere to Policies and Procedures of the Interdisciplinary First Year Seminar Teaching Fellowship (attached).

Fellow Signature _____ *Date*

_ Advisor Signature _____ *Da*

_ Director of Graduate Studies Signature _____ *Date*

Approval is hereby granted for the Fellow to participate in the abovementioned First Year Seminar.

_ Royster Professor Signature _____ *Date*

_ Associate Dean for Professional Development and Funding _____ *Date*