



Request for Leave of Absence

Note: To be eligible for a leave of absence, a student must be in good standing, must not have received an extension of the time limit for the degree, and must not have temporary grades of IN or AB on course work taken. During the leave no formal academic progress can be made.

Student's Name _____ PID# _____
UNC Email _____ Phone # _____
Other Email _____ Have you received previous leaves: no ___ yes ___
Major: _____ Degree Intent: _____ Date Entered: _____

Term(s) of leave requested:

term/year leave begins: _____ term/year you will resume registration: _____

Section I - to be completed by student. Please explain the need for a leave of absence from graduate study.

(attach additional sheets as necessary)

Section II - to be completed by program. Please indicate why you support or do not support this request. If you support this request, please describe any program requirements which the student must meet to resume his/her enrollment.

Request approved: _____ Not approved: _____
Director of Graduate Studies *Date* *Director of Graduate Studies* *Date*

(attach additional sheets as necessary)

International students **must** obtain approval of International Center: _____ **Date:** _____

Graduate School Action: _____ approved _____ **Date:** _____
_____ not approved *associate dean signature*