The University of North Carolina at Chapel Hill
The Graduate School

**Request for Permission for a Graduate Student to Teach a Graduate Course Within Their Own Academic Program**

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| Instructions: | Please submit all copies to the Graduate School. The program copy will be returned after approval. |

As indicated in the *Graduate School Handbook*, graduate students do not normally teach other graduate students from the same department. Curricula, departments or schools may apply for exceptions to this policy on a case-by-case basis by submitting a request to the Graduate School for evaluation. In such cases, a full-time faculty member must be designated as the graduate student's teaching supervisor and the instructor of record.

Student's
Name: _____PID#: Major:_____

Course #/Title/Semester: _____ _____ _____
course# course title semester

Teaching Supervisor:_____
(must be full-time faculty member)

What special qualifications does this student offer for teaching this course? _____

What special need prompts the school/dept/curriculum to make this request? _____

Will this teaching assignment create a conflict of interest between the student's responsibilities as a student and as a teacher?_____

_____ _____
Chair of Department/Curriculum Dean of the Graduate School

Graduate School (central file copy)