V. INSTRUCTIONS FOR DATA COLLECTION

As part of the program review, The Graduate School requests that academic programs provide admissions, enrollment, and graduation statistics. Each program is able to obtain these data directly from various campus research resources.

Programs will need to obtain the following information:
1. Degrees Awarded Statistics
2. Enrollments in Program by Term and Demographics
3. Credit Hours by Term and Demographics
4. Course Enrollment by Term and Level
5. Admissions Statistics
6. Graduate Student Exit Survey Reports
7. Various other data elements as needed for supporting the self-study narrative

When possible, the data from the National Research Council’s Assessment of Research Doctorate Programs should be incorporated into your program self-study in the doctoral education sections. We will work with individual units to provide customized peer reports that can be included for the participating doctoral programs.

The program is asked to obtain each of these items for the previous five academic years. These reports can be generated from any computer on the UNC network. Additionally, The Graduate School requests that electronic copies of all items (MS Excel format) be submitted with the self-study.

The Graduate School and the Office of Institutional Research and Assessment can also work together to provide customized reports of data as needed.

Reports from The Graduate School, the University Registrar’s Office, and the Office of Institutional Research and Assessment will be used to generate most of the information for Program Reviews. Below are the websites which will be most helpful.
Common Enrollment Reports
http://registrar.unc.edu/reports/
Admissions Reports
http://gradschool.unc.edu/about/data/

- Applications
- Admissions vs. Denials
- Enrollees
- Demographic Information
- Residency Information
- GRE Scores
General University Statistics, Faculty Information, Student Information
http://oira.unc.edu/

The Office of Institutional Research and Assessment (OIRA) provides data and other types of information about the University of North Carolina at Chapel Hill to support institutional decision making and achievement of our vision of becoming the nation’s leading public university.

In addition, the OIRA site provides a variety of descriptive information about the University for use by our many constituents and the general public.